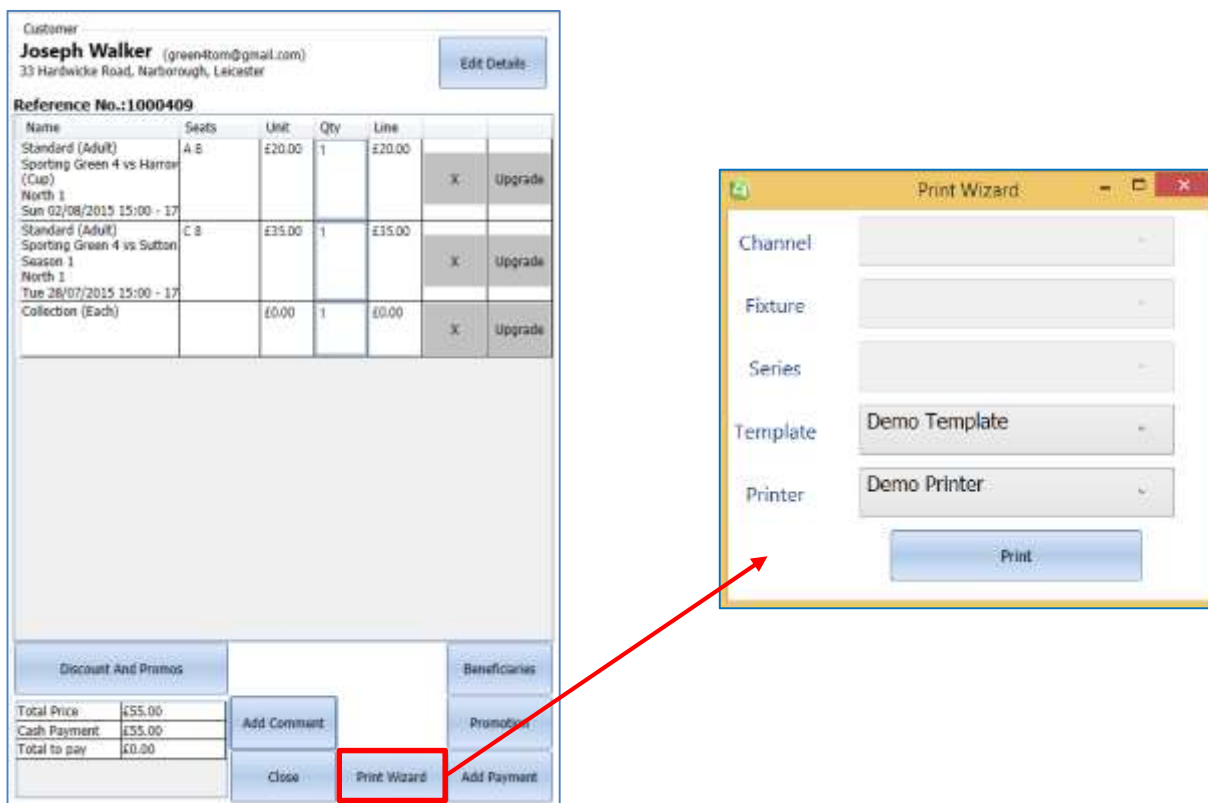# GREEN 4
USE OF
DIFFERENT
TICKET STOCK

USE OF DIFFERENT TICKET STOCK

At times tickets may be sold for different events and competitions which may require different types of ticket styles to be sold and printed within a single transaction. The features of tickets (known as Print Media) often change depending on the type of ticket. For example a stock of league fixture tickets may have the league badge and sponsors on whereas a stock of cup fixture tickets may have the cup symbol and sponsors on.

Within the POS different stocks of tickets that have contrasting Print Media can be managed and printed as part of a single transaction.

PRINTING TICKET STOCK IN THE POS

If tickets in a single booking are to be printed which have the same Print Media, for example they are part of the same stock then after completing the payment for a booking within the POS the Print Wizard button can be selected. This will allow the operator to select the Print Transform (Template) and appropriate Printer to be used to print **all** of the tickets within the booking.

However, if there are two different stock types of tickets in the booking that have contrasting Print Media, for example a League and Cup ticket, these must be printed separately via the use of different printers, (or you can change the actual ticket stock in the printers). This is done by firstly completing the booking after payment has been taken.

The booking should then be found by selecting the Find Booking tab which is highlighted below.

Upon finding the booking the Booking Details window should be opened.

The bottom of the Booking Details window will show information related to each ticket purchased, including its Print status.

For each ticket that is going to be printed from one stock of tickets which has a certain Print Media (For example a stock of league tickets), select the toggle button next to the applicable tickets as highlighted below.

When all the appropriate toggle buttons have been selected, choose Print Wizard. From here it will be possible to select the Template and the Printer that is associated to the stock of tickets that have the intended Print Media for the selected ticket type.

Having printed the first stock type of tickets, repeat the above process but this time select the toggle of the other ticket type (For example Cup tickets) before selecting Print Wizard and choosing the template. You can then change the Printer to the one that holds the applicable stock of tickets that has the appropriate Print Media for this ticket type or you can simply change the actual ticket stock and use the same printer.

End of Document